Rally Name & No: _____

Equipment Checklist

Please complete this checklist when handing the equipment to the next rally and return the paperwork with your returns.

Equipment collected from: _____ **Equipment passed to:** _____

Qty	Description	Deficiencies or Damaged
1	Cash Box	
1	Flag pole, guy ropes, base, pegs & pole bag	
3	Solar lights (for around the flag pole guy ropes)	
1	Red Bedfordshire Flag (should always be flown at the top)	
1	Yellow Bedfordshire Flag (should always be flown under the red flag)	
1	Plain Yellow Flag (to be used when the weather is very bad to stop movement of all vehicles on the rally field)	
6	Red & White marker poles	
1	Set of van / field marker disc	
1	Measuring rope	
1	Sign = "visitors report to rally officers"	
1	Sign = "Caravans turning"	
1	Sign = "For drinking water"	
1	Sign = "For the Elsan"	
2	Signs = "Rally officers"	
2	Signs = "5 MPH" (please make sure these signs are out on show)	
2	Set of signs = "Count Down Markers"	
7	Signs = Directional / Arrows to BCC	
2	Yellow Vests	
1	Gas Urn	
1	Gas Bottle	
1	Teapot	

If this kit is not complete or is damaged in any way, please notify the Equipment Officer.
Extra equipment as listed below, must be requested and collected from Equipment Officer
Jugs, Cutlery, Crockery, Party Tents, Other Equipment

Signed: _____ **Print Name:** _____ **Date:** _____

Terry Darlow, Equipment Officer, Tel: 01462 700151 OR 07861 736958